



# CHAPAPI

TEA & SWEETS

## Donut Catering Order Form

20% deposit required, final payment must be made before delivery.  
Send completed form to [info@chapapi.com](mailto:info@chapapi.com), subject line "Catering Order Form".  
Discounted catering rate: \$3.75/donut + 7.35% CT sales tax.

Customer Name: \_\_\_\_\_

Date: \_\_\_\_\_

Email: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Event Location: (only required for delivery)

\_\_\_\_\_  
\_\_\_\_\_

\*\*\*Event Date: \_\_\_\_\_ (If Delivery/Pick-Up is not on the event date please specify)

\*Delivery

Delivery Date & Time: \_\_\_\_\_

\*Pick-Up

Pick-up Date & Time: \_\_\_\_\_

(Choose one)

### Select Donut Flavors\*\*

Matcha # \_\_\_\_\_

Ube Coconut # \_\_\_\_\_

Passionfruit Guava # \_\_\_\_\_

Milk & Cereal # \_\_\_\_\_

Black Sesame # \_\_\_\_\_

Vietnamese Iced Coffee # \_\_\_\_\_

Churro # \_\_\_\_\_

Ube Churro # \_\_\_\_\_

Strawberry # \_\_\_\_\_

Hojicha # \_\_\_\_\_

Other: \_\_\_\_\_

Total # of Donuts: \_\_\_\_\_

**Payment Method:** Card  Cash  Check

*If card payment is selected, a payment link will be sent from [info@chapapi.com](mailto:info@chapapi.com).  
For checks, please make them out to Igzy LLC.*

### **ORDERS MAY BE AMENDED UP TO 14 BUSINESS DAYS BEFORE EVENT DATE**

\*Local (West Hartford) delivery and pick-up are free of charge, for all other delivery orders there is a \$1.50/mile charge round trip.

\*\*Minimum order size 60 donuts, up to 3 flavors per 60 donuts, up to 6 flavors per 120 donuts, \$25 charge per additional flavor for orders larger than 120 donuts.

\*\*\*Orders must be placed at least 14 days before the event date; orders placed less than 14 days before event date will not be eligible for flavor selection and will be fulfilled with flavors on hand for the week.